



# Our School Day

Elmore Green has a typical school week of 32.5 hours. Our School day starts at 8:55 a.m. and ends at 3:25 p.m. daily.

## Before School:

- Before the school day starts, we offer Elmore's Breakfast Club. This is a paid childcare provision and is available from 7:45am. Places are allocated on a first come, first served basis. Additional information about this provision can be given on request.

## Start of the School Day:

- At 8:45am, the school gates will open and school will start.
- Children should enter through their designated entrance/exit point.
- The school gates will close at 8:55 a.m. This is the official start of our school day.
- Children arriving after 9:05am will be considered late. They must enter school via the main reception area, where they should be signed in and the reason for their lateness should be given.

	Entrance/Exit points
Reception	Main entrance (in/out via the ramp)
KS1	Main entrance
Year 3 and 4	Side gate by gym (down the drive on the right)
Year 5 and 6	KS2 playground gate (at the end of the drive)

## Breaktimes:

- Pupils in Reception will have break times, but these will not occur at a set time. This is due to the nature of the curriculum.
- All pupils in KS1 have a morning break of 15 minutes, where fruit and milk will be given.
- KS2 pupils will also have a morning break of 15 minutes.

	Break time schedule
Reception	
KS1	10:30 - 10:45am
Year 3 and 4	10:30 - 10:45am
Year 5 and 6	10:45 - 11:00am

### Lunchtimes:

- Pupils who have a school dinner will eat in the dining hall, and those with a packed lunch will eat in their classrooms. The other half of lunchtime will be spent on the playground (weather permitting).
- We will endeavour to facilitate an outdoor playtime as far as is possible, however sometimes the weather doesn't allow this. Pupils will be provided with sufficient activities for a wet playtime and if the weather improves, children may be able to have some outdoor time.

	Lunchtime Schedule
Reception	12.00 - 12.50pm
KS1	12.15 -1.05pm
Year 3 and 4	12.30 -1.20pm
Year 5 and 6	12.30 -1.20pm

Lessons will resume in the afternoon at 12:55pm for Reception, 1:10pm for KS1 and by 1:25pm in KS2.

### End of the School Day:

- Pupils finish school at 3:25pm.
- Parents should collect their children from their designated exit point, which will be the same as their morning entrance point.
- All Reception and KS1 children must be dismissed directly to the person collecting them. Pupils from Year 3-6 will be allowed to leave site unaccompanied, unless alternative arrangements have been made.
- If pupils haven't been collected by 3:25pm, they will be taken up to the school office to await collection. If any child has not been collected by 3:35 p.m., they will be taken to our afterschool child care facility - Elmore's. This is a chargeable service.

### After School:

- At Elmore Green, we offer a range of exciting extra-curricular activities, which cover a variety of interests. These will be advertised termly via Class Dojo.
- We also offer Elmore's Afterschool Club as a paid childcare provision. It runs until 5:30pm each night and places are allocated on a first come, first served basis. Additional information about this provision can be given on request. *Please note this is a different provision to the extra-curricular activities.*

